



Namibia Tourism Board

APPLICATION

NTB CHINA ROADSHOW 2019

Application Deadline: 30 August 2019

1. CHOICE OF UNITS OFFERED AT NTB CHINA ROADSHOW 2019:

CITY	DATE	TIME
Beijing	Monday, 21 st October 2019	14:00 – 17:00
Chengdu	Wednesday, 23 rd October 2019	14:00 – 17:00
Shanghai	Friday, 25 th October 2019	14:00 – 17:00
TABLES / UNITS		10
TOTAL PARTICIPATION FEE		NAD 18,165.00

1.1 *Second or more representatives per company will pay an additional 10% of the basic participation fee per person as per Trade Fair Policy.*

1.2 *Non-NTB registered members (e.g. marketing consultancies, associations, etc.) will pay an additional 20% of the basic participation fees as per Trade Fair Policy.*

1.3 Above fees for all exhibitors exclude the following:

Airfares, visa fees, travel insurance, accommodation, ground transportation, meals and any other likely expenses. Those expenses must be borne by the participant in addition to the above participation fee.

2. GENERAL COMPANY DETAILS

NAME OF COMPANY (as registered with NTB)	
POSTAL ADDRESS	
TELEPHONE	
COMPANY E-MAIL	
INTERNET / WEBSITE	
NTB REGISTRATION NUMBER	
MEMBER OF TOURISM ASSOCIATION (please specify)	

3. MARKETING PORTFOLIO

If owning or representing more than one accommodation establishment or other NTB registered business, please complete below section or attach a separate list:

NAME OF ESTABLISHMENT / BUSINESS	NTB REGISTRATION NUMBER(S)

4. 1st COMPANY REPRESENTATIVE

NAME	
DESIGNATION	
E-MAIL	

5. 2nd COMPANY REPRESENTATIVE AT NTB China Roadshow 2019

Only when space is available and at an additional cost of **10%** of the BASIC PARTICIPATION FEE per person as per Trade Fair Policy.

NAME	
DESIGNATION	
E-MAIL	

6. PAYMENT PROCEDURES

Non-refundable application fee of **NAD 500** per fair to be paid to Namibia Tourism Board – account details are:

Account Name: **Namibia Tourism Board**

Account Number: **041 4639 8 6**

Branch Number: **082372**

Swift code: **SBNMNANX**

Account held at: **Standard Bank Namibia
Private Bag 13177
Windhoek
Namibia**

Reference no: **Your NTB registration number plus CHINA 2019**

Confirmation of participation will be accompanied by an invoice of 100% of the total participation fee to secure your space, which shall be non-refundable if decided not to participate any longer after space is confirmed on your behalf.

INCOMPLETE APPLICATIONS WILL **NOT** BE CONSIDERED

7. DECLARATION

I HEREBY AGREE THAT THE CONTENT HEREIN ARE TRUE AND COMMIT OUR COMPANY TO FULL PAYMENT UPON CONFIRMATION OF PARTICIPATION BY THE NTB.

NAME OF COMPANY	
SIGNATURE	
DATE	

Please forward the completed application form per pdf file to the following persons:

Travel Trade Officer
Sylvi Haimbili
Sylvi.Haimbili@namibiatourism.com.na
Tel: (061) 290 6076

with copy to
Head: Marketing (Global)
Maureen Posthuma
Maureen.Posthuma@namibiatourism.com.na
Tel: (061) 290 6002